

BY-LAWS
OF THE
SHERIDAN COUNTY SPORTSMEN'S ASSOCIATION

These By-Laws were amended and adopted by the membership on the 20th day of June 2022, and supersede any previous By-Laws of this organization.

ARTICLE I - NAME

The name of this organization shall be **Sheridan County Sportsmen's Association** (Club) with its mailing address at P.O. Box 155, Sheridan, Wyoming 82801 and the physical range location at 89 Keystone Road. The Executive Committee shall have the power and authority to change said place of business for the meetings as necessary, but shall normally hold its meetings at 89 Keystone Road, Sheridan, Wyoming.

ARTICLE II - OBJECT

The object of this non-profit 501(c)(7) organization shall be the encouragement of organized rifle, pistol, shotgun, black powder and archery shooting among citizens of the United States resident in our community, with a view toward a better knowledge on the part of such citizens of the safe handling and proper care of firearms, as well as improved marksmanship. It shall be our further object and purpose to forward the development of those characteristics of honesty, good fellowship, self-discipline, team play and self-reliance which are the essentials of good sportsmanship and the foundation of true patriotism.

ARTICLE III – MEMBERSHIP

Any citizen of the United States may become a member of this organization without regard or discrimination due to race, creed, religion, color, sex, physical handicap, age, or national origin on vote of the Executive Committee after subscribing to the following pledge and on payment of the usual dues and pledge of voluntary time and assistance.

Candidates for membership shall request, receive, and fill out an application, which shall be returned with the proper membership dues.

ARTICLE IV – THE NRA PLEDGE

I CERTIFY that I am a citizen of good repute of the United States of America; that I am not a member of any organization or group having as its purpose or one of its purposes the overthrow by force and violence of the Government of the United States or any of its political subdivisions; that I have never been convicted of a crime of violence; and that, if admitted to membership, I will fulfill the obligations of good sportsmanship and good citizenship.

ARTICLE V – MEMBERSHIP DUES

The Sheridan County Sportsmen’s Association (Club) is affiliated with the National Rifle Association (NRA) and encourages its members to maintain membership in the NRA.

(a) There shall be the following memberships available in the Club:

1. Life Member. A Life Member shall consist of an individual. The individual’s spouse is included in the membership if the spouse exists. The individual’ spouse and children 17 years old or less who are living at the parent’s home may be included in the membership. Spouse name and children name(s) must be provided with the membership application. The birth date of the children to be included in the membership must be provided on the application for membership. Children 17 years old or less will be classified as Junior Members. All persons included in a Life Membership must meet the same membership requirements as the individual who is applying for membership. On the 18th birth date, children must apply for their own Annual/Family Membership.

Life Membership of a deceased member shall revert back to the SCSA Executive Committee for distribution to Annual/Family Members on a first come-first serve basis. The Life Membership cannot be transferred by the Life Member to the spouse or any other person.

2. Annual/Family Member. An Annual/Family Member shall consist of an individual. The individual’s spouse and children 17 years old or less who are living at the parent’s home may be included in the membership. Spouse name and children name(s) must be provided with the membership application. The birth date of the children to be included in the membership must be provided on the application for membership. Children 17 years old or less will be classified as Junior Members. All persons included in an Annual/Family Membership must meet the same membership requirements as the individual who is applying for membership. On the 18th birth date, children must apply for their own Annual/Family Membership.
3. Junior Member. Junior Member shall consist of an individual 17 years old or less. On the 18th birth date, a Junior Member must apply for an Annual/Family Membership. Individuals applying for Junior Membership must meet the same membership requirements as an individual applying for other membership categories.

(b) The SCSA shall operate on a fiscal year from January 1 through December 31. Annual SCSA memberships will be for the period beginning on the date purchased and ending exactly one year thereafter. If an annual membership is renewed prior to ending, the renewal will be credited to begin on the original membership purchase date and end exactly one year thereafter. Membership dues shall be payable in one sum.

(c) The membership dues to the SCSA shall be:

1. Life: \$1,000.00
2. Annual/Family: \$ 100.00
3. Junior: \$ 10.00

Membership dues shall remain in effect unless amended as described in ARTICLE XII – AMENDMENTS. Life Memberships are limited to a total of 130. Cancelled Life Memberships may be reissued by the SCSA Executive Committee on the first come first serve basis.

ARTICLE VI – MEETINGS

- (a) Annual Meetings. The annual meeting of the Club shall be held during the month of January in each year. If the annual meeting shall not take place at the time fixed it shall be held within a reasonable time thereafter, and the officers shall hold over until their successors shall have been elected. Election of the Executive Committee, amendment of By-Laws, and adjustment of dues will ordinarily take place at the Annual Meeting. A Life Member shall have one vote per Member and an Annual/Family Membership shall have one vote per Membership.
- (b) Regular Meeting. The regular business meeting of the Club for the transaction of ordinary business shall be held on the third Tuesday of each month, at such time and place as may be fixed by the Executive Committee.
- (c) Special Meeting. A special meeting of the club may be held at any time upon the call of the President or upon the call of the Executive Committee, or upon demand in writing, stating the objective of the proposed meeting and signed by not less than twenty percent (20%) of the members entitled to vote. Notice of the time, place and objective of a special meeting shall be given all officers and members in good standing in writing by United States mail or by email not less than seven days prior to the date fixed for holding the meeting. The place of such special meeting shall be fixed by the Executive Committee.

ARTICLE VII – OFFICERS

- (a) Officers. The officers of this club shall be a President, Vice-President, Secretary, Treasurer, and Executive Board who, acting together shall constitute the Executive Committee. They shall be elected by a majority vote of the members in good standing present at the annual meeting of the Club. They shall hold offices for one year or until their successors are elected. (The office of Secretary and Treasurer may be combined).
- (b) Executive Committee. The Executive Committee consisting of the President, Vice-President, Secretary, Treasurer, and Executive Board shall have general supervision and control of all the activities of the Club.
- (c) Meetings of the Executive Committee shall be held regularly at such time and place as the Committee may determine. Special meetings may be held at any time on the call of the President or on demand, in writing to the Secretary, by three members of the Committee.
- (d) A quorum of the Executive Committee shall consist of more than 50% of the Executive Committee members.

- (e) Resignation of any officer may be accepted by a majority vote of the remaining members of the Executive Committee.
- (f) A vacancy in the Executive Committee may be filled by a majority vote of the remaining members of the Committee. However, if more than one vacancy exists a special meeting of the Club shall be called and new officers shall be elected to fill the vacancies until the date of the next Annual Meeting as provided in ARTICLE VII (a) above.
- (g) The officers of this Club shall maintain individual membership in the National Rifle Association for their tenure in office.

ARTICLE VIII – DUTIES OF OFFICERS

- (a) President. The President shall preside at all meetings of the club and of the Executive Committee. The President shall have the authority granted by law and may sign any document or check for the organization. The President shall be a member ex-officio of all regular and special committees, and shall perform all such other duties as usually pertain to his office. The President shall only vote in the event of a tie.
- (b) Vice-President. The Vice-President shall perform the duties of the President in his absence or at his/her request. The Vice-President shall inventory all Club property, equipment and supplies once each year prior to the Annual Meeting.
- (c) Secretary. The Secretary shall keep records and conduct all official correspondence required by the Club. He/she shall notify the members of the Executive Committee of all meetings and shall notify all members of special and annual meetings as required in ARTICLE VI. He/she shall keep a true record of all meetings of the Executive Committee and of the Club with special attention given to all formal motions made and their disposition. Subjects discussed in depth that result in a consensus without a formal vote should also be noted. The Secretary shall have custody of the books and papers of the Club, except the Treasurer's books of account.
- (d) Treasurer. The Treasurer shall have charge of all funds of the club and place the same in such bank or banks as may be approved by the Executive Committee. Such money shall only be withdrawn by check signed by the Treasurer or President and for the payment of such bills as shall have been approved by the Executive Committee. The Treasurer shall keep an accurate account of all his transactions and render a detailed report with vouchers at any meeting of the Executive Committee when requested and an annual report to the organization at its annual meeting. The Treasurer shall be responsible for the collection of all fees and dues and shall retain proper receipts therefor including. He/she shall be responsible for affiliating the club annually with the National Rifle Association. The Treasurer shall maintain a current record of Club membership and may use services from other Club members in good standing in processing and entering membership records. All money collected by the Executive Committees members and Subgroups as defined in ARTICLE X(b) below shall be provided to the Treasurer for deposit in the General Fund account.
- (e) Executive Board. The Executive Board shall have charge of specific shooting disciplines as approved by the Executive Committee. Each Executive Board member shall be responsible for operation of facilities available to that discipline. Each Executive Board member shall be the

Executive Officer (sometimes referred to as Director) for that discipline and shall be responsible for the applicable range, printing of scorecards, and all arrangements of competition in that shooting discipline. Executive Board members shall include the following disciplines:

Archery
Black Powder
Trap
Skeet
Rifle
Pistol
Small bore
Silhouette
Junior Club
Long Range Rifle
Women's Activity

The Executive Committee shall appoint the following members in good standing to assist in the operations of the organization:

Caretaker: The duties of the Caretaker shall be set by the Executive Committee.

Newsletter Editor: The duties of the Newsletter Editor shall be set by the Executive Committee.

ARTICLE IX – SUSPENSION OR EXPULSION

- (a) Any officer may be removed by a two-thirds vote of the members in good standing present at any special meeting called for this purpose. No vote on suspension or removal may be taken unless at least fifteen days' notice in writing shall have been given to the officer of the reasons for his removal and of the time and place of the special meeting at which such ballot on his removal is to be taken. At such special meeting the officer shall be given a full hearing.
- (b) Any member may be suspended or expelled from the Club for any cause deemed sufficient by the Executive Committee by a two-thirds affirmative vote of the members of the Executive Committee present at any regular or special meeting. No vote on suspension or expulsion may be taken unless at least fifteen days' notice in writing shall have been given to the member of the charges preferred and of the time and place of the meeting of the Executive Committee at which time such charges will be considered. At such meeting the member under charges will be accorded a full hearing.
- (c) Charges against any officer or member may be preferred by any member in good standing. They shall be in writing clearly stating the facts relied upon and accompanied by all affidavits or exhibits which are to be used in their support. Such charges shall be filed with the Secretary who will immediately notify the President. The President will call a meeting of the Executive Committee to hear the charges. The Secretary will give at least fifteen days' notice of the meeting to each

- member of the Executive Committee and to the accuser and to the accused, which notice shall be in writing and will include a true copy of the charges and of the supporting affidavits and exhibits.
- (d) Any member suspended or expelled by the Executive Committee may appeal to the full membership of the Club. Such appeal shall be made in writing to the Secretary who will notify the President. The President will call a special meeting of the Club for the purpose of acting on the appeal. The Secretary shall give at least fifteen days' notice in writing to all members of the Club in good standing stating the date, time, place, and reason for such special meeting. At the meeting of the full Club the Secretary will read the original charges, the supporting affidavits, and will read the minutes of the special meeting of the Executive Committee at which the charges were heard and action taken. A full hearing will be given the accuser and the accused. A vote will be taken by ballot of the members in good standing present and a two-thirds vote shall be required to reverse the action of the Executive Committee.
 - (e) Any official or member of the Club who has been suspended or expelled by the National Rifle Association of America shall automatically stand suspended or expelled from this Club immediately upon receipt of official notice by the Secretary of this Club from the Secretary of the National Rifle Association.
 - (f) The National Rifle Association shall be given a complete report whenever a member of the Club is suspended or expelled, showing charges and action taken.

ARTICLE X – POLICIES AND PROCEDURES

The Club can establish policies, procedures, and requirements, as necessary, by vote of the members in good standing attending any regularly scheduled meeting.

- (a) On all matters requiring a vote of the membership, such as amendment of these By-Laws, a vote of sixty-six percent (66%) of the members in good standing attending any regularly scheduled meeting of the organization shall be necessary to carry the issue. A Life Member shall have one vote per Member and an Annual/Family Membership shall have one vote per Membership.
- (b) The members may organize subgroups within the Club made up of the discipline Executive Officer and members of the Club to organize, support, sponsor, and operate shooting dedicated to the ownership, use, and competition of various types of firearms. Any subgroup so organized shall be subject to these By-Laws and the control of the Executive Committee and shall provide a full accounting of all income and expenditures of the subgroup. All money collected shall be provided to the Treasurer at the earliest opportunity for deposit in the General Fund account.
- (c) No member or guest may consume any alcoholic beverage or mind-altering drug on Club range premises.
- (d) Alcohol may be consumed on specified areas on the property, subject to approval of the Executive Committee. No alcohol consumption is allowed when a loaded firearm is present, or an unloaded firearm is not securely put away and all shooting is completed.
- (e) A member in good standing may bring a guest one time to shoot at the Club ranges. The guest must apply and receive membership in the Club thereafter or may pay daily range fees if not a member. Non-members shooting in competitive events must pay the event fees to shoot. League shooters shall pay League fees and membership dues.

- (f) Any member of the Club or a guest whose conduct on the range or any other Club property that is not in compliance with Club rules, is dangerous, or otherwise harmful to the Club shall forfeit his/her membership rights and be subject to suspension expulsion as identified in ARTICLE IX above.
- (g) Roberts Rules of Order shall govern in matters not covered by these By-Laws.
- (h) The Executive Committee may adopt rules and regulations for the use of the range or other Club property as it deems necessary for the safe and equitable use of the property.

ARTICLE XI – MATCH RULES

All shooting competitions held by the Club will be governed by the rules and regulations laid down by the National Rifle Association of America, approved by the National Board for the Promotion of Rifle Practice and the Secretary of the Army, National Muzzle Loading Rifle Association (NMLRA), Amateur Trap Shooting Association (ATA), National Skeet Shooting Association (NSSA), International Handgun Metallic Silhouette Association (IHMSA), Wyoming State Shooting Association, Inc., Bowhunters of Wyoming, Inc., National Field Archers Association (NFAA), Wyoming Field Archers Association (WFAA), and the United States Practical Shooting Association (USPSA), Precision Rifle Series (PRS), National Rifle League .22 (NRL22).

ARTICLE XII – AMENDMENTS

Any proposed amendments to these By-Laws may be introduced by any member of the club at any Annual Meeting, or Regular Meeting or Special Meeting called for the purpose. They must be acted upon by the club membership at an Annual Meeting, or Regular Meeting or Special Meeting called for the purpose, provided a copy of the proposed amendments are posted on the club Bulletin Board located near the Clubhouse entry door 20 days previous to the meeting, posted on the club Web-Site 20 days previous to the meeting, and upon request by a member at least 20 days previous to the meeting will be sent to the requesting club member by electronic mail or by United States mail post marked at least ten days previous to the meeting. A vote of sixty-six percent (66%) of the members in good standing attending such meeting will be necessary to pass such an Amendment of the By-Laws.

I hereby certify that these By-Laws have been adopted by the Sheridan County Sportsmen’s Association (SCSA):

 President’s Signature

 Date

 Secretary’s Signature

 Date

Approved at the Special Meeting of SCSA on June 20, 2022.