

Sheridan County Sportsmen's Association

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Rules and Regulations

As of February 2023

This document contains a compilation of rules and regulations for the use of Sheridan County Sportsmen's Association (SCSA) facilities and other property. These rules and regulations are as specified in the SCSA By-Laws and as have otherwise been adopted by the SCSA Executive Committee in accordance with the SCSA By-Laws.

It is the responsibility of all SCSA members, their guests, and SCSA day-users to read, know, and understand these rules and regulations prior to entering and using SCSA facilities or other property. This responsibility is clearly defined on the SCSA membership application which members must sign or have their parent or guardian sign, on the waiver that SCSA member's guests must sign, and on the SCSA day-user log-in/waiver sheet.

Failure to comply with any of these rules and regulations may be grounds for suspension or termination of the SCSA membership(s) of those involved, or permanent dismissal from SCSA facilities of persons entering the facilities as member's guests or day-users.

This document is divided into the following sections:

- 1) [General Rules and Regulations](#).
- 2) [Range Rules](#).
- 3) [Day-User and Event Rules](#).
- 4) [Membership Rules](#).
- 5) [By-Laws](#).

1) GENERAL RULES AND REGULATIONS

No alcohol is allowed on SCSA premises except in adherence with rules established by the SCSA Executive Committee for special events. No alcohol consumption is allowed when a loaded firearm is present or when an unloaded firearm is not securely put away and all shooting is completed.

Outdoor range shooting hours are from dawn until dusk except in adherence with rules established by the SCSA Executive Committee for special events.

It is preferable that members do not bring pets to the SCSA facilities. All pets must be always within the owner's control, they must not cause a danger, distraction, or nuisance to other members, and they must be kept out of the clubhouse/indoor range.

No hunting is allowed on SCSA facilities or property.

Use of SCSA facilities or property is not allowed for product development or testing, commercial activities, or non-profit events except in adherence with rules which may be established by the SCSA Executive Committee on a case-by-case basis.

Rules and warnings posted on all SCSA signage at the facilities and property must be obeyed.

2) RANGE RULES

The following general rules apply to SCSA ranges:

- Obey all SCSA Range Safety Officer (RSO) commands.
- No handling of firearms when someone is in front of the firing line (downrange).
- Always keep the gun pointed in a safe direction.
- Always keep your finger off the trigger until ready to shoot.
- Always keep the gun unloaded until ready to use.
- Keep unbagged or unholstered firearm actions open when not firing and when the range is cold.
- Eye and hearing protection must be worn by all shooters and any other persons present at a range when that range is hot unless they are within a closed vehicle (windows and doors closed).
- Ranges are for paper targets & SCSA provided clays, steel, and reactive targets only.
- No glass, plastic, exploding, or private targets.
- No shot shells on rifle or pistol ranges.
- No firearms firing bottleneck cartridges or projectiles exceeding 1,650 feet per second on the indoor range.
- No firing of 50 BMG ammunition.
- No fully automatic fire.
- No tracer or armor-piercing ammunition.
- Clean up after shooting.

SCSA has developed Standard Operating Procedures (SOP) for all SCSA ranges. It is each SCSA member's, their guests, and day-user's responsibility to read, know, and understand these SOPs prior to entering and using each range.

SCSA SOPs can be read or downloaded at the SCSA website: scsarange.org. In the event the website SOPs are unavailable, SOPs may be obtained by contacting the SCSA Chief Range Safety Officer (CRSO) or the individual SCSA Executive Committee Officers when they are available.

SCSA Controlled Ranges (Buffalo Gun/Silhouette, High Power, Black Powder, Pistol Pit Complex):

- These ranges are controlled via a locked access gate and may not be entered when the gate is open by the general membership or day-users unless a range OPEN sign is displayed at the gate.
- Only an SCSA RSO approved by the controlled range Director can open these ranges (display a range OPEN sign), and an SCSA RSO approved by the controlled range Director must be present and in charge while these ranges are open.
- If an SCSA RSO opens one of these ranges for their use they must display the range OPEN sign for the appropriate range, accommodate any other members who wish to use the range with them, and provide active RSO support for all persons present.
- Select members designated and trained by the SCSA Black Powder Director may use the Black Powder Range for practice while keeping the controlled ranges gate closed and not displaying a range OPEN sign at the gate. This is a special circumstance for the Black Powder Range only.

Concealed carry or open carry as allowed by Wyoming State Law is permissible at SCSA, however, it must be performed responsibly in a safe non-threatening manner. Certain SCSA range SOPs may prohibit open or concealed carry at times including during training, competition, and special events.

SCSA RSOs may visit SCSA ranges/facilities at their discretion and all who are present must obey their commands. RSOs volunteer and donate their time to become RSOs and to help ensure SCSA safety protocols are followed. To become an SCSA RSO persons must attend RSO training and be approved by the SCSA CRSOs. SCSA CRSOs are appointed by the SCSA Executive Committee. All members, guests of members, and day-users are expected to be courteous and receptive to RSOs. RSOs will relay concerns or questions about range operations to the respective range Director, the SCSA CRSO, or the SCSA Executive Committee.

3) DAY-USER AND EVENT RULES

SCSA issues electric gate day-user keycard passes to non-members to access the SCSA Archery Range, General Use Rifle and Pistol Ranges, and Controlled Ranges (if they are open) upon payment of the required day-user fee and completion of the SCSA day-user log-in/waiver sheet. Day-user passes may be obtained from:

- SCSA membership vendors during their operating hours.
- SCSA Caretaker at the Caretaker's house during normal range hours if they are available.
- SCSA Clubhouse and Indoor Range if authorized SCSA personnel are available.

A day-user pass is for the individual purchasing the pass only. Day-users may not bring other persons with them to the SCSA facilities unless the other persons also complete the SCSA day-user log-in/waiver sheet and pay the required day-user fee. If multiple persons wish to access the SCSA facilities as day-users as a group (in a single vehicle), only one SCSA day-user keycard will be issued to the group.

SCSA day-users must read, know, and understand all SCSA Rules and Regulations and SOPs for the SCSA facilities they use.

The day-user keycard may only be used to access SCSA facilities by the person or group to whom the keycard is issued. The keycard may not be loaned to any other person and must be returned to the issuer when the day-user is finished for the day.

On return of the keycard by the day-user, the return date will be noted on the SCSA day-user log-in/waiver sheet. There will be an additional fee to day-users who lose or do not return their keycard and they will not be issued subsequent day-user passes until the lost keycard fee is paid.

Day-user passes are not required for non-member use of the SCSA Skeet Range, Trap Range, or Indoor Range. However, these ranges are only open during specific hours and authorized SCSA RSO or Range Opener personnel must be present for members and non-members to use these ranges. Non-members must pay the non-member use fee to use the SCSA Skeet Range, Trap Range, or Indoor Range.

Non-members using the SCSA Skeet Range, Trap Range, or Indoor Range must sign the log-in/waiver sheet at these ranges before being allowed to use the range facilities. The log-in/waiver sheet must be signed each time a person uses one of these ranges.

Non-members using the SCSA Skeet Range, Trap Range, or Indoor Range must read, know, and understand all SCSA Rules and Regulations and SOPs for the SCSA facilities they use. However, for non-members attending SCSA facilities for training, competition, and special events as described below, this requirement may be waived.

SCSA allows non-members to enter the SCSA facilities for training, competition, and special events. Non-member entry to SCSA facilities for training, competition, and special events is restricted to the specific area/range(s) at SCSA designated for these events in the event information. Event information may be provided in emails, internet registration links, flyers, and on the SCSA webpage by the SCSA Director(s) organizing the event and their authorized support personnel.

SCSA Director(s) organizing training, competition, and special events at SCSA facilities are responsible for providing all persons attending and/or participating with event information and specifics on where and when the event will occur and the rules governing the event. They must provide details to non-member participants on how to access SCSA facilities and where they are permitted to be for the event.

SCSA Director(s) organizing training, competition, and special events at the SCSA facilities must have authorized support personnel in place for the duration of the event to ensure all persons attending and/or participating are aware of, and are acting in accordance with, all event rules and SCSA rules and regulations.

All persons (members and non-members) attending and/or participating in training, competition, and special events at SCSA must complete the log-in/waiver sheet(s) provided at the event.

4) MEMBERSHIP RULES

SCSA takes seriously member awareness of SCSA safety procedures and rules and regulations to maintain a safe environment for all members and other persons present during all activities at the SCSA facilities. By initialing and signing where indicated on the membership application members acknowledge that they will read, understand, and adhere to all SCSA rules and regulations. Failure to abide by SCSA rules and regulations may be grounds for suspension or termination of an SCSA membership.

SCSA issues Annual/Family, Junior, and Life Memberships.

Annual/Family and Life memberships are for persons 18 years old or older and may include the Primary member's (person filling out the membership application) spouse and minor children.

Junior memberships are for persons under 18 years old (minors), intended to allow minors to participate in youth activities organized by SCSA, and allow access to SCSA facilities only when the Junior member is accompanied by an adult SCSA member.

Annual/Family and Junior memberships expire one year after the date of purchase or on the day the member turns 18 years old.

If an applicant purchasing an Annual/Family or Life Membership wishes their spouse or minor children to be included in the membership, they must (per the details provided on the application) list the spouse and minor children on the application and:

- Have their listed spouse complete an SCSA Spouse Supplemental Membership Waiver.
- Complete an SCSA Minor Supplemental Membership Waiver for each of their listed minor children.

- File the spouse and/or minor waivers with SCSA per the details on the application. These waivers do not have to be completed at the time of the membership application but must be complete and filed with SCSA prior to the spouse or minor children entering SCSA facilities under the membership.

SCSA members will:

- Donate at least five hours of labor per year to help maintain SCSA facilities.
- Abide by all SCSA Rules and Regulations.
- Maintain and carry firearms in a safe manner.
- Conduct themselves in a courteous and sportsman-like manner.
- Clean up after themselves, including removal of targets.
- Report any damage which they have caused.
- Report safety violations or damages caused by others.
- Read and understand, and confirm that their guests have read and understand, the SCSA Rules and Regulations before entering the SCSA premises.

Inclusion of a spouse or minor children within a Primary member's membership is to enable the Primary member to bring their immediate family with them to shoot together at SCSA facilities.

One keycard controlling access through the electronic gate to the SCSA Archery Range, General Use Rifle and Pistol Ranges, and Controlled Ranges (when they are open) will be issued per SCSA Annual/Family or Life membership. The keycard is numbered and will be assigned specifically to the membership to which it is issued. No keycard is issued with a Junior membership.

An SCSA member's keycard may only be used to access SCSA facilities by persons listed on the membership application (Primary member, spouse, minor children). The keycard may not be loaned to any other SCSA member or non-member.

SCSA keycards controlling access through the electronic gate remain the property of SCSA. If a member's keycard is lost, the member is responsible for notifying SCSA and paying for a replacement keycard.

An SCSA member may bring a non-member guest one (1) time to the SCSA premises (non-member day fees waived). An SCSA Minor or Adult Guest Waiver must be completed and filed with the SCSA Caretaker or at the SCSA Clubhouse prior to the guest entering SCSA premises.

SCSA members and their guests must abide by all requirements and agree to all stipulations on the SCSA membership applications and/or guest waivers.

5) BY-LAWS

SCSA operates under by-laws adopted and maintained by the SCSA membership. The by-laws may be reviewed and updated periodically according to procedures defined within the by-laws document itself. The by-laws establish the SCSA Executive Committee as the governing authority for the SCSA. SCSA By-Laws can be read or downloaded at the SCSA website, scsarange.org, or obtained by contacting the SCSA Executive Committee Officers when they are available.

The SCSA By-Laws establish rules and regulations for the following:

- Number and type of Officers managing the SCSA.
- Election and removal of Officers.
- Duties of officers.
- Duties of the Executive Committee.
- Membership requirements and fees.
- Annual meetings of the membership.
- Monthly meetings of the Executive Committee.
- Special meetings.
- Suspension or expulsion of members.
- Establishment of policies, procedures, and requirements.
- Rules governing matches and competitions at SCSA.
- Amendment of the by-laws.

As a member operated organization it is very important that all members review and understand the SCSA By-Laws to ensure that SCSA operates according to its governing principles and serves the best interest of the membership. All members are strongly encouraged to attend the annual SCSA meeting each January and monthly Executive Committee meetings and to participate in them as well as to volunteer and participate in all aspects of SCSA operations and activities.