

Sheridan County Sportsmen's Association

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TRAP RANGE

Standard Operating Procedure

Safety is the single most important aspect of the operation of the Trap shotgun shooting facility at Sheridan County Sportsmen's Association (SCSA). Adherence to the following safety procedures is required by all.

- 1) All shooters entering the range with a firearm will:
 - Always keep the gun pointed in a safe direction.
 - Always keep your finger off the trigger until ready to shoot.
 - Always keep the gun unloaded until ready to use.
- 2) All persons must obey all SCSA Range Safety Officer (RSO) commands.
- 3) Upon entering the facility all firearms must be unloaded and the actions must be open. Muzzle control must always be maintained. Pump and semi-auto guns must have the muzzle pointed vertically except when within the shooting station.
- 4) Eye and hearing protection must be worn by all persons present at the Trap facility when the ranges are hot.
- 5) Use of alcohol or other substances which may limit a person's ability to safely handle firearms is prohibited.
- 6) Only shotshells using 7½, 8, 8½, and 9 size shot are allowed.
- 7) Shotguns may only be loaded when the person doing so is standing on one of the shooting stations. The shooter will keep the firearm pointed in a safe direction while the firearm is loaded, fired, and the spent hulls are removed. The action will be open prior to the shooter leaving the station and shall remain open until the shooter enters the next shooting station or places the gun in a gun rack or leaves the range.
- 8) All items falling to the ground (shells, hulls, etc.) must be left on the ground until the gun is unloaded, and the action is open, and the gun is placed in a gunrack or returned to a vehicle.

- 9) Persons involved in shooting activities are required to be alert for people or animals that may move into the area downrange from the shooters. In the event this happens shooting must be stopped immediately, firearms unloaded, and actions opened until the person or animal has been cleared from the area.
- 10) Any person under the age of 18 years old must be accompanied by a parent or guardian while using the ranges.
- 11) If *anyone* sees an unsafe condition, they should take immediate action to control the problem by yelling "STOP". When a "STOP" command is issued, all action on the range must cease. If a shooter is in a station with a loaded gun when "STOP" is issued, they should take their finger off the trigger, keep the gun pointed in a safe direction, and await further instructions from the Range Opener. Ongoing safety issues must be reported to the Range Opener and to the Trap Director.
- 12) There is a first aid kit which includes trauma equipment located inside the clubhouse. There is an AED located inside the clubhouse behind the counter. There is another AED located in the Skeet Shack. Report the use of any first aid item to the Trap Director so they can replace them.
- 13) Any serious injuries must be reported immediately to the Trap Director, Caretaker, or any SCSA Executive Committee member with details of incident date, people involved, and contact information of those involved. An incident report must be written up. Incident report forms are located behind the counter in the clubhouse.
- 14) In case of a serious injury, call 911. Make sure someone is designated to meet the ambulance at the Trap Range entrance. If people are available, have someone located at the intersection of Soldier Creek Road and Keystone Road to provide directions to the EMS personnel.
- 15) Loading of clay birds into the traps can be dangerous unless proper safety measures are followed. No-one should attempt to load the traps unless they have been trained in the proper procedure.
- 16) The Trap Range facility is normally open on Sunday from 11:00 AM to 1:00 PM. It is also open on Wednesdays from 5:00 PM to 7:00 PM from May 1 through September 30. However, the Range Opener in charge may close the range as he or she feels is appropriate.
- 17) When weather condition or other unusual conditions create a hazardous situation in getting to the range (bad roads) or using the range, the range may not be opened at all.

- 18) Upon entering the facility, all persons are required to fill out the sign-in/waiver log sheet kept in the clubhouse prior to participating in, or observing, range activities. This process must be repeated each time a person visits the facility.
- 19) When a person is done shooting, they must pay the Range Opener for the number of rounds shot and note this information on the log sheet.
- 20) Cost for a round of Trap (25 birds) is \$5.00 for SCSA members and \$6.00 for nonmembers.
- 21) At the close of shooting, the Range Opener will tally payments and fill out the back of the log sheet. The log sheet and payments will be placed together and managed according to administrative procedures. The Range Opener will assure that the traps are loaded with clay birds and heaters are on if needed (normally the shooters present will assist in loading the traps and putting equipment away).
- 22) SCSA Trap Range Range Openers must be authorized by the Trap Director. They are a group of individuals that possess the knowledge to safely open and close the ranges, oversee the range operations, and deal with administrative processes.